



VALLEY HEALTH PARTNERS

Valley Health Partners
Community Health Center
400 N 17th Street, Suite 300
Allentown, PA 18104

Volunteer Requirements

To participate as a volunteer for Valley Health Partners Community Health Center (VHP), a candidate must complete the following requirements for the role;

- Complete a Volunteer Services application (<http://bitly.bz/uPjLg>)
- Provide two satisfactory references from non-family members for Adult Volunteers, or a satisfactory reference from a school for a youth volunteer
- Provide a receipt of an acceptable Pennsylvania criminal history check, Child Abuse History Clearance and/or FBI fingerprinting (if applicable)
 - Volunteer applicants living in the Commonwealth of Pennsylvania will have their backgrounds checked through the Pennsylvania State Police Criminal History Record Check system (PATCH) (<https://epatch.state.pa.us/Home.jsp>)
 - PA Child Abuse History Clearance (CAHC) for volunteers with regular contact with children. This is consistent with the volunteer requirements of ACT 152. (<http://keepkidsafe.pa.gov/resources/clearances/pachildhistory/index.htm>)
 - Candidates not residing in Pennsylvania or who have not lived in PA continuously for the past 10 years must complete the Federal Criminal History Record Information (FBI Clearance) in addition to the PATCH and CAHC if required. Volunteers must provide receipt of a clear FBI Clearance if not a resident of Pennsylvania for at least 10 consecutive years.
- Show proof that Tuberculosis test has been done in the last year
- Show proof of Influenza Immunization (if volunteering between October-April)
- Show proof of COVID-19 vaccine(s) (either proof of one dose of J&J vaccine or proof of two doses of Pfizer/Moderna)
- Complete an interview with a Human Resources Representative
- Attend Volunteers Orientation (can be done concurrently with interview)
- Wear appropriate uniform (a VHP t-shirt will be provided)
- Wear a VHPCHC security identification badge above the waist at all times (a VHP ID badge will be provided) (For LVHN employees, we can utilize your photo from your current badge).
- Sign a confidentiality agreement

Please contact Human Resources at HumanResources@valleyhealthpartners.org with any questions.
Thank you!